



PROJECT IMPLEMENTATION UNIT
Sindh Secondary Education Improvement Project (SSEIP)
ADB Assisted [Loan No. 3845-PAK and 4409-PAK(COL)]
Government of Sindh
School Education and Literacy Department (SE&LD)



TERMS OF REFERENCE-TOR
CS34-AF: CHIEF QUANTITY SURVEYOR

Scope of Work:

The Chief Quantity Surveyor shall provide overall quantity surveying, cost management, procurement, contract administration, and financial monitoring support to the PIU for the implementation of school reconstruction projects. The Specialist shall ensure effective management and control of project costs, quantities, payments, variations, claims, and contracts in accordance with approved designs, BOQs, contracts, applicable standards, and relevant donor and Government requirements.

Detailed Tasks and/or Expected Output:

The specialist will perform the following functions, duties, and tasks:

- (i) (Conduct comprehensive cost estimations for school building projects utilizing light gauge structures, including material costs, Labor, equipment, and contingencies.
- (ii) Collaborate with Design Consultant, and other stakeholders to develop and manage project budgets that align with project objectives.
- (iii) Lead the procurement process, including the preparation of tender documents, supplier selection, and contract negotiation for school building projects.
- (iv) Monitor project expenditure and provide regular cost reports to project teams (PIU) and management.
- (v) Implement cost control measures to ensure that school building projects stay within budget while meeting quality and safety standards.
- (vi) Strong knowledge of construction cost estimation, procurement processes, and cost control techniques.
- (vii) Analyse project costs, identify cost-saving opportunities, and provide recommendations for value engineering.
- (viii) Manage and administer contracts for construction and related services, including change orders and claims.
- (ix) Experience in contract administration, contract negotiation, and contract management
- (x) Ensure that all quantity surveying activities comply with relevant regulations, standards, and best practices.
- (xi) Mentor and supervise junior quantity surveyors and other project personnel.
- (xii) Assist the PIU in the preparation of progress and accomplishment reports as required.
- (xiii) Perform other duties as assigned by the Project Director.

Minimum Qualification Requirements

Bachelor Degree or Diploma Degree in Civil Engineering or Quantity Surveying. Minimum 15 years of relevant experience preferably in Sindh and in building construction. Experience in both conventional construction and light gauge steel structures is preferred. Proficiency in relevant software tools for quantity surveying and cost management. Excellent communication, Computer, and project management skills.

Minimum General Experience: 15 Years

Minimum Specific Experience (relevant to assignment): 15 Years